

ANNEX C

Form for requests by the reporter for information from Police Scotland [Form should be sent to the reporting officer/officer dealing with the case. If the reporter is requesting information in Situation 2 below, the reporter is also to send a copy of the form to COPFS].

Child's name	
Child's date of birth	
Child's address	

With reference to paragraphs 55 – 59 of the Agreement on the Sharing of Evidence and Information between SCRA, the COPFS and Police Scotland, this request for information is made in relation to the following situation [delete as appropriate]:

- Situation 1: the Police have referred a child to the reporter as a result of the child allegedly committing an offence and have submitted a standard prosecution report
- Situation 2: the reporter has received a referral of a child and the prosecutor has, or is likely to have, an interest in the case in relation to an accused person
- Situation 3: the reporter has received a referral of a child following an investigation by the Police but there is no report to the prosecutor and is not likely to be one.
- Situation 4: the reporter has received a referral of a child and requires information held by the police that is relevant to the referral of the child

Reporter to complete the following details as appropriate to the situation:

Situation 1: when the Police have referred a child to the reporter as a result of the child allegedly committing an offence and have submitted a standard prosecution report (refer to paragraphs 60–67 of the Agreement)	
SPR number	
Is there an adult co-accused?	
Information requested	

Situation 2: when the reporter has received a referral of a child and the prosecutor has, or is likely to have, an interest in the case in relation to an accused person (refer to paragraphs 68 –75 of the Agreement)	
SPR number (if any)	
Name of adult accused (if known)	
Information requested	

NB: if the reporter is requesting information from the Police in Situation 2, the reporter is to send a copy of this request to COPFS

Situation 3: When the reporter has received a referral of a child following an investigation by the Police but there is no report to the prosecutor and is not likely to be one (refer to paragraphs 76 –79 of the Agreement)

Police reference number (if known)	
Brief details of the case (to enable police to identify it)	
Information requested	

Situation 4: When the reporter has received a referral of a child and requires information held by the police that is relevant to the referral of the child (refer to paragraphs 80 –81 of the Agreement)

Information requested	
Reasons why it is relevant and proportionate for the reporter to obtain this information	

Name of Reporter:

Address:

Tel No:

Email address: